

**Job Description**

Job Title:Clinical Tutor, Clinical Psychology Doctorate (ClinPsyD) Programme

Faculty/Professional Directorate: Faculty of Health Sciences

Subject Group/team: School of Psychology and Social Work

Reporting to: Head of School

Duration: Continuing (0.4 FTE)

Pay Band: NHS Agenda for Change Band 8a

DBS Disclosure Required: Enhanced

Vacancy Reference:

**Details Specific to the Post**

**Background and Context**

The University of Hull, Faculty of Health Sciences has an established and excellent reputation locally, nationally and internationally for its high-quality undergraduate, postgraduate and professional educational provision and has a growing reputation for its research. The School of Psychology and Social Work brings together Psychologists, Clinical Psychologists, Cognitive-Behavioural Therapists, Social Workers and Mental Health Nurses in a positive and open culture of learning and exchange. The Clinical Psychology Doctorate (ClinPsyD) is a well-established Post Graduate Research programme, of three years duration, which runs in conjunction with the psychology undergraduate programmes at the University of Hull and the University of York to form a 6-year integrated training course. The ClinPsyD Programme has a national reputation for high quality training and innovation and has received positive reports from external examiners and visiting professional accreditation teams. The Clinical Psychology Doctorate programme will have an intake of 26 postgraduate clinical psychology trainees, for the 2024-2025 academic year. The current number of trainees across all 3 years of the programme at present is 75. The programme is organised in three sections: clinical, research and academic. The clinical tutor role is set in the clinical team, which concentrates on clinical practice placement related activities and also University based support and supervision of doctoral clinical psychology research projects.

### Specific Duties and Responsibilities of the post

This is primarily a teaching post, with responsibility for clinical placement aspects of the programme. The primary responsibilities of the role include working alongside the clinical coordinator, programme director and other members of the team in contributing to: 1) curriculum development ensuring the learning and teaching provision is of high quality and in line with the required standards of education and training set by the Health and Care Professions Council (HCPC) and the British Psychological Society (BPS); 2) pastoral support, and placement monitoring of doctoral clinical psychology trainees. The post holder will undertake placement visits and evaluate trainees’ clinical competence, and assume an appropriate share of the administrative and marking work relating to the clinical placement aspects of the programme.

In your covering letter please refer directly to the criteria, given in the person specification below. Applications are assessed by the selection panel according to these criteria.

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the programme/school. Candidates should note that there may not be an immediate requirement to carry out all the activities listed below.

**Overall Purpose of the Role**

The standard academic role at the University includes a combination of teaching, research, scholarship, and administration. While all roles will combine these areas of work, the relative weight of each will vary from level to level and over time for individual role holders.

Staff at this level will teach as a member of the Clinical Psychology Doctorate programme team, contribute to curriculum planning and review across the three years of the programme, undertake marking and assessment of coursework, act as a personal tutor for trainees within the programme, and supervise trainees’ doctoral research projects. There will be support from a mentor as per induction procedures.

**Main Work Activities**

**Teaching and Learning**

* Design and deliver small group teaching across a range of topics or within the postholder’s clinical specialisation and areas of interest.
* Design and deliver teaching relating to the clinical practice aspects of the academic syllabus.
* Work collaboratively with the cliincal practice coordinator and the clinical tutor team to ensure that the clinical practice and placement elements of the programme are aligned with the overarching programme objectives and learning outcomes, and that the clinical practice and placement elements of the programme integrate as well as possible with the academic and research components of the course.
* Contribute to curriculum planning across the 3 years of the programme to ensure that the clinical practice placement aspects of the curriculum are of the required standard to maintain approval from the Health and Care Professions Council (HCPC) and the accredited status with the British Psychological Society (BPS).
* Support the clinical practice coordinator with regard to the programme strategy for the monitoring and enhancement of the quality of clinical practice placements provided on the programme.
* Contribute to regional supervisor training workshops, in collaboration with other neighbouring clinical psychology programmes, to facilitate the development of supervisory competence amongst qualified clinical psychologists who take trainees on placement.

**Scholarly Activity**

* Engage in pedagogic research and practitioner research and other scholarly activities.
* Contribute to the development of teaching and learning strategies.
* Conduct individual or collaborative projects for programme development purposes.
* Write or contribute to publications or disseminate programme outputs using other appropriate media.
* Make presentations at conferences or exhibit work at other appropriate events.

**Relationships and Team Working**

* Closely liaise and collaborate with local clinicians with regard to placement planning and evaluation of trainees’ clinical competence.
* Develop and build internal and external contacts which may include contributing to trainee recruitment, securing clinical placements, marketing the institution, facilitating outreach work and developing research projects.
* Advise the clinical practice coordinator in matters relating to the clinical component of the clinical psychology programme.
* Act as a responsible team member and develop productive working relationships with other members of the team.
* Collaborate with colleagues to identify and respond to trainees’ needs.
* Attend and contribute to programme and faculty meetings and committees.

**Trainee Support**

* Involvement in the provision of trainee support systems designed to aid trainee personal and professional development and facilitate trainee welfare. This will include taking on the personal tutor role for some trainees.
* Undertake trainee end of year appraisals in line with NHS requirements.

**Supervision of ClinPsyD trainees’ doctoral research projects**

* Facilitate trainees’ selection of research area and topic.
* Supervise ClinPsyD research projects.
* Assistance and liaison with NHS or other organisations in which research is to take place.
* Facilitation of ethical committee submission.

**Evaluation of ClinPsyD trainees**

* Assist with the design, setting, marking, and moderating of clinical practice related coursework and examinations and provide feedback to trainees.
* Undertake placement visits to contribute to the monitoring and appraisal of trainee performance on placement with the evaluation of trainee competence at the end of each placement.
* Examination (as internal examiner) of doctoral theses.

**Personal and Professional Development**

* Ongoing clinical work in a local healthcare setting.
* Comply with appraisal, induction, and performance reviews.
* Comply with HCPC standards.
* Participate in training and development activity.

### Additionally, the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the school. May be required to undertake specific health and safety roles on request e.g., Display screen equipment assessor, departmental safety officer, fire warden etc.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices this includes undertaking mandatory equality and diversity training.
* Comply with University regulations, policies and procedures.

**Person Specification**

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * Clinical Psychologist registered as a practitioner psychologist with the Health and Care Professions Council * Doctoral degree |  | Application Letter/CV  Interview |
| **Work Experience**  Ability to undertake duties of the post. | **Evidence of:**   * At least 2 years post-qualified experience as a clinical psychologist. * Placement supervision of clinical psychology trainees. * Teaching experience in clinical psychology. | * Publications in peer-reviewed journals * Research experience | Application Letter/CV  Interview |
| **Skills and Knowledge**  Includes abilities and intellect. | **Evidence of:**   * Knowledge of clinical psychology training. * An ability to develop teaching and actively contribute to assessment and examinations. * An ability to communicate complex conceptual ideas to widely divergent audiences. |  | Application Letter/CV  Interview |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010) | **Evidence of:**   * Enthusiasm and interest in clinical psychology training. * Ability to negotiate and work in a team. * Willingness to provide a positive contribution to University activities and initiatives including open days, graduation ceremonies etc. and willingness to undertake administrative activities. * Working in an open and transparent way, providing information and communicating effectively with colleagues. * Collaborative working, particularly on interdisciplinary activities. * Ability to travel to placements. * Continuous Professional Development. |  | Application Letter/CV  Interview |